

# VIRGINIA

## JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT FOR THE 31<sup>ST</sup> JUDICIAL DISTRICT

### FIRST SPECIAL CONTINUING ORDER FOR RESUMING OPERATIONS

THIS Order extends the Court's limited operations through June 7, 2020 and establishes the first phase of a reconstitution of normal Court operations beginning June 8, 2020 while continuing to recognize the need to protect the health and safety of court employees, litigants, attorneys, judges and the general public; accordingly

THE JUDGES OF THIS COURT do hereby continue the reduced operations set out in the Third Special Continuing Order for Reduced Operations ("Third Order") through June 7, 2020; all matters currently docketed through June 7, 2020 which are not considered essential under the Court's Third Order, will be automatically continued to a date beyond June 7, 2020; thereafter, effective June 8, 2020 the Court will begin a controlled and gradual increase of operations while still providing for continued social distancing in the courthouse; many matters will still be automatically continued after June 8, 2020 to accommodate a reduced docket size per day and because certain case types will be delayed until a later phase of re-opening; it is therefore

ORDERED THAT the Court's Third Order providing for reduced operations, is extended through June 7, 2020 **BEGINNING ON June 8, 2020 THE FOLLOWING MATTERS will be heard daily in the courtrooms and at the times provided below:**

**Courtroom 1 9:00-10:00** Adult Walk-in Criminal Arraignments;

**10:30** Preliminary Civil Case Review-Judges will determine which of the currently pending reviews will be continued to a later date and

which will be heard; parties should appear as scheduled unless a notice continuing the date is received;

**1:30** Family Abuse Protective Order Hearings;

**2:00** *Pendente Lite* Civil Motions Hearings (limited numbers);

**Courtroom 2** **9:00** Civil Trial as currently scheduled (Only attorneys, litigants, witnesses and necessary personnel such as court reporters and interpreters, will be allowed in the courthouse);

**1:30** *Exparte* Motions for Preliminary Protective Orders;

**2:00** Civil Trial as currently scheduled (Only attorneys, litigants, witnesses and necessary personnel such as court reporters and interpreters, will be allowed);

**Courtroom 3** **9:00** Juvenile Detention Hearings, Bond, Shelter Care Hearings;

**10:00** All currently scheduled Juvenile Trials and all Town/City criminal dockets as currently scheduled;

**1:30** Family Abuse Protective Order Hearings;

**2:00** Civil Trial as currently scheduled (Only attorneys, litigants, witnesses and necessary personnel such as court reporters and interpreters, will be allowed);

**Courtroom 4** **9:00** All juvenile and Adult dispositions that have not been administratively resolved or continued should appear as scheduled and will all be heard in courtroom 4; Adults who have complied, (and their attorneys) need not appear for dismissal provided documentation of compliance is in the court's file prior to the hearing date;

**10:00** Juvenile Arraignments for delinquency matters in which the juvenile is not detained (these will be scheduled by the court and limited in number per day);

**11:00** Child Abuse & Neglect removal or CPO hearings, including Motions to extend or dismiss child protective orders;



**1:30** Child Abuse & Neglect adjudicatory, dispositional, TPR hearings;

**Courtroom 6 8:30** Adult Criminal Arraignments and Bond Motions;

**9:00** Adult criminal trials and preliminary hearings as scheduled will be heard; the court will be limiting the number of trials/preliminary hearings per day requiring some currently scheduled cases to be continued with a maximum of 10 cases per day to be heard, priority given to cases involving incarcerated parties;

**1:30** Family Abuse Protective Order Hearings; and it is

FURTHER ORDERED that the court has adopted and will continue a liberal continuance policy that remains in effect as well as the following procedures:

- A. **ELECTRONIC FILING** via email to [pwcyjdr@vacourts.gov](mailto:pwcyjdr@vacourts.gov) or via facsimile transmission to Fax # (703) 792-7863 is available for the following pleadings:
1. Bond Motions-provided the motion is received by 2pm it will be set for the following court date;
  2. Discovery motions in criminal and delinquency cases, a proposed order should be included;
  3. Notices of appeal to Circuit Court;
  4. Agreed, fully endorsed, Orders;
  5. Requests for administrative finalization of adult and juvenile dispositions;
  6. Motions for emergency or special consideration; and
  7. Motions to request electronic or telephonic appearances on essential matters.

B. **ELECTRONIC NOTIFICATION OF APPOINTMENTS**

attorneys being appointed for incarcerated adults and/or detained juveniles will receive pleadings and appointment notices via email transmission from the clerk's office during the pendency of this Order;

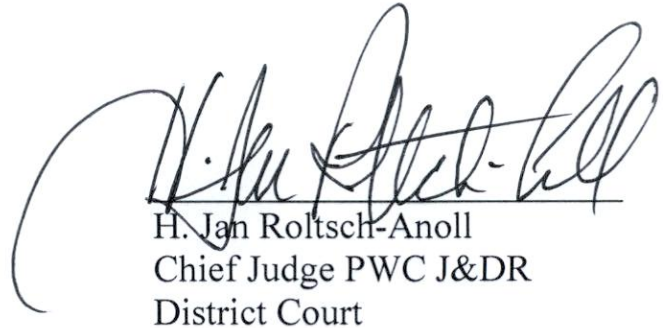
C. **CLERKS OFFICE HOURS** the Clerk's Office will be physically open to the public each business day from 9:00 am to 1:00 pm. through June 7, 2020;

D. **EMERGENCY DOCKETING REQUESTS** will still be received and reviewed on a case by case basis; and

E. **FACE MASKS** are strongly recommended for all.

THIS ORDER contains a first phase of the resumption of normal operations for the 31<sup>st</sup> Judicial District Juvenile and Domestic Relations District Court that takes effect on June 8, 2020 and will remain in effect until further notice.

Entered this 11<sup>th</sup> day of May 2020.



H. Jan Roltsch-Anoll  
Chief Judge PWC J&DR  
District Court