

Hear Ye! Hear Ye!

News from the Prince William County Bar Association

Volume XIII Issue VIII

September 2008

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President's Message

By William E. Jarvis

“Laws alone cannot secure freedom of expression; in order that every man present his views without penalty there must be a spirit of tolerance in the entire population.”

- Albert Einstein

First and foremost, the Prince William County Bar Association is proud to announce that the Honorable LeRoy F. Millette, Jr., has been appointed by Governor Tim Kaine to the Virginia Supreme Court. Talk about the fast track to prominence, it seems like only yesterday that Judge Millette was elevated to the Court of Appeals. Details of his Swearing in and Investiture are forthcoming.

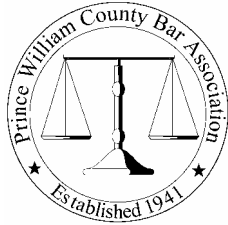
I would also like to thank Kim Peele with the Virginia Alcohol Safety Awareness Program for his presentation at the August Bar luncheon. The September Bar Luncheon is supposed to feature yours truly presenting a one hour CLE on Constitutional Issues in Traffic cases, but Judge Millette's new Swearing In, Investiture and Reception requires that presentation to be rescheduled to **Friday September 12, 2008**. We intend to keep the membership informed of any last minute schedule changes.

The annual Bench-Board meetings are about to begin. These meetings are intended to allow the Bar and the respective Judges to have a meaningful exchange of ideas that facilitate improved functioning of the respective courts. I would like to have a complete list of concerns/suggestions before these meetings. The membership is strongly encouraged to submit comments directly to me.

On September 17, the Northern Virginia legal and medical communities will join together to host a Legislative Reception and Forum for the members of the Northern Virginia Delegation, and other candidates of political races impacting our respective members. I mentioned this event in the last newsletter but it bears repeating here because this is a perfect opportunity for this Association to partner with other Bars as well as the regional medical community to demonstrate to our local legislators that we have the ability to act collectively. This event will also be a social one, giving our membership the opportunity to develop informal relationships with the surrounding participating associations. I want to emphasize to the membership the importance of a strong showing at this event. It will be a true measure of this association's commitment to improving our relationships with the legislature. (*The registration/sponsorship form is included as an insert in this month's newsletter.*)

The first annual “Fun in the Sun” family event at Splashdown Waterpark was held on August 10th. Many thanks should be extended to Amy Ashworth for her organization of this event. Although the numbers of the membership attending was lower than we would have liked, those who did attend had a great time and expressed a desire to keep this event going each year.

Continued page 4



Prince William County
Bar Association, Inc.
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Manassas, Virginia 20108

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2008

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Prince William Circuit Court Developments

Submitted by The Honorable Rossie D. Alston, Jr., Chief Judge.

Counsel:

There are many developments in the Circuit Court of Prince William County that are important to know.

First, as many of you know, our Court Administrator Bob Marsh has retired. Mr. Marsh's dedication and contribution to the work of the Circuit Court was immeasurable.

Unfortunately, circumstances have prevented the hiring of another individual to fill Mr. Marsh's very big shoes. The very dedicated staff of the Office of the Clerk of the Prince William County Circuit Court has put its best foot forward to try to fill the very significant void that Mr. Marsh's retirement has left. I have always appreciated the dedicated public servants we have working in the Clerk's office. I encourage all counsel to be very patient and considerate of these dedicated public servants as they continue to provide the best service they can under often very difficult circumstances.

One of the more difficult tasks that our Circuit Court clerks have to deal with is assisting the judges in the management of the daily dockets. Daily phone calls are made to counsel to get time estimates for the docket for the next day. Many times counsel are either not present to receive this phone call (which is obviously understandable) or do not return the phone call to the Clerk's office. Please be informed that if this information is not received to assist the court in time estimates for the next-day's docket, the chances of your case becoming a "hold case" (not assigned to be heard by a specific judge) increase significantly.

This court's docket has increased between 25% and 30% over the last year. In my time as chief judge, I have come to appreciate even more so before my term as chief, the work ethic of each of the judges of our court. Judge O'Brien's addition to this court has been incredible. She has brought a spirit and personality to our court that allows us to continue to be recognized as one of the more collegial and effective jurisdictions in the Commonwealth.

I am pleased to report that based upon report of the 2007 State of the Judiciary, our case-handling statistics have improved dramatically. This is the direct result of a firmer policy on continuance requests and a stricter adherence to bringing cases to trial within "no more than one year" in the civil arena. We have risen from the bottom of the state in the "timeliness" of case resolutions to the middle of the state. We have decreased our pending cases 16% in one year although our case filings have increased nearly 20%. We are averaging in the top third of the state in the number of cases handled per judge. We are fourth in the state in the number of civil cases resolved per year. Our criminal docket continues to grow and we continue to be graded well in the handling of our criminal cases both from a case statistical standpoint and from the application of constitutional implications.

Finally, in discussions with the Sheriff's Office we have concluded that more advanced and formal protocols are necessary to facilitate security in the courtrooms. Particularly, during recesses court-observers, witnesses and others have been coming into the well of the court before the judge has exited the courtroom. This presents a security issue for the deputies assigned to a particular courtroom and a particular judge.

To alleviate these concerns, as always, circuit court judges will be formally "gaveled in" when court opens. Henceforth, during recesses and at the end of the day's proceedings, circuit judges will be "gaveled out".

Continued, page 4

Change . . .

Submitted by Clerk of Circuit Court Michèle McQuigg

When I first took office I expected that I would ease into the position of Clerk of Circuit Court and not make any changes for the first year other than a few improvements to the website.

But, as the ad says "Sometimes life comes at you fast..." Within the first several months, it became clear that I would have to deal with a significant deficit by the end of the fiscal year. Ultimately, \$1.3 million had to be cut from a \$5.2 million budget. With more than 80% of the budget in personnel that presented significant challenges. It meant that two excellent long time temporary employees had to be let go. In addition, we eliminated a vacant position, left another position vacant and made the very difficult decision to eliminate the non-mandated division of the Office of Dispute Resolution.

The latter was especially painful because as a County Supervisor, I was a strong advocate for the program. Fortunately, the Board of Supervisors chose to fund the program and it is now housed in the Juvenile Court Services Unit.

Our Public Services Section was moved from the Old Courthouse in order to have all the employees under one roof. This allows us to better utilize our staff to manage our peak demands and compensate, at least in part, for the cuts we had to make. Also, to address this need and to maintain good customer service, management's administrative assistant was redeployed as a Deputy Clerk. At that point I thought things were stable, and we breathed a hopeful sigh of relief.

But remember that ad? "Sometimes life comes at you fast..." July was another eventful month. The Clerk's Office learned it had to further reduce its budget by \$59,000 as its share of what the locality had to return to the Commonwealth. In addition, there was a state audit of the office that revealed some long standing issues with criminal processes and timeliness. While this was going on, our need for an adequate supply of court room clerks became critically apparent.

Also in July, our very able Court Administrator, Bob Marsh, who did such an outstanding job helping many of you, retired. The position was being advertised. However, given all of the above issues, the advertising of the position was withdrawn. By not filling that position, the office will be able to cover the \$59,000 that has to be given up from the budget and still have enough to hire an additional deputy clerk. The criminal and courtroom clerk sections will be reorganized to address the long standing audit issues and to increase the number of courtroom clerks.

We are hopeful that all the change and discomfort that we have experienced over the last few months will result in improved service over the long haul. We are not there yet, but I am thankful for the dedication of the staff and your patience in these challenging times.

For those of you who have been use to seeking out Bob Marsh's assistance, Michelle Jones will be the new go to person for everyday needs. With the organizational changes, her duties will be adjusted to give her more time to be an ombudsman and assist you.

New Law Clerks, PWC Circuit Court

Ms. Kate Quinlan, Law Clerk to Judge Alston, Chief Judge
 Mr. Elliot Fitzgerald, Law Clerk to Judge Hamblen
 Ms. Elizabeth Reiter, Law Clerk to Judge Potter
 Ms. Jennifer Martschenko, Law Clerk to Judge Farris
 Mr. Wesley Allen, Law Clerk to Judge O'Brien

Prince William County Bar Association, Inc.

Office Hours

9:00 AM to 1:00 PM, Mon.—Fri.
 The PWCBA Office is located on third floor of the Prince William County Judicial Center, next to the elevators.

Guidelines for Submissions to Hear Ye! Hear Ye!

Submissions should be directed to the attention of Alissa N. Hudson, Executive Director, PWCBA preferably via email to pwcbal@verizon.net, or fax to (703) 331-5683, or mail to Prince William County Bar Association, Inc., P.O. Box 31, Manassas, VA 20108.

All submissions must be paid in advance, and are due by 5:00 PM on the 10th of the month preceding publication and must include a contact name and phone number.

For inquiries regarding classified or display advertising, contact the PWCBA office at (703) 393-8865, to request a copy of the most recent rate card, or visit the bar on line at www.pwcb.org under "About the Bar", "Advertising and Sponsorships".

PWCBA Listserv Guidelines

You are encouraged to sign up for the PWCBA listserv, which is available to all members in good standing of the bar.

To subscribe, send an email to admin@pwcb.org and you will be added to the list.

To post a message, send an e-mail to list@pwcb.org. Your message will be sent to everyone on the list.

To reply to a message, you can reply to the person who posted the message by simply hitting <reply>. This is the preferred method of replying unless the reply will truly benefit the entire list.

To unsubscribe, simply send a message to list@pwcb.org with the word "unsubscribe" typed in the subject line. You will automatically be removed.

Virginia State Bar Public Protection Conclave Report Part II

Submitted by John D. Whittington

Please be advised that I recently attended the Virginia State Bar Public Protection Conclave in Portsmouth, Virginia on July 10, 2008. Please accept the following as part two of my Report on the Conclave:

Editor's Note: This introductory information is reprinted from last month's newsletter to remind readers of the purpose of the Conclave.

Manuel A. Capsalis, president of the Virginia State Bar made introductory remarks, explaining that the purpose of the Conclave was to stimulate discussion regarding how the bar carries out its public protection mission, what else the bar should be doing and how to improve results and public perception of the mission. He then invited the assemblage to introduce themselves and describe how they participated in the bar's public protection mission.

During the discussion that followed, the following ideas were generated as possible improvements to the VSB's system of public protection, (*items 1-5 were presented last month*):

6. Clients would be better served if lawyers did not sue them for fees. The VSB's fee dispute resolution system is underutilized with only 21 cases having gone through the system in FY2007-2008. Presently, lawyers must agree before their dispute can be referred to the VSB's fee dispute system. The Fee Dispute Resolution Committee will consider whether to propose making participation *mandatory* for Virginia lawyers.

7. Clients do not have any resources at the bar to advise them on their options if they are dissatisfied with their attorney. The ethics counsel only provide advice to attorneys or their agents. Intake counsel review complaints for disciplinary violations. The Senior Lawyers Conference should be asked to develop a panel of attorneys to provide such assistance, as well as a manual for their use. Consideration also should be given to whether the Senior Lawyers Conference could provide pro bono assistance to victimized clients in their petitions to the Clients' Protection Fund. There is an ABA pilot program that could be used as a template for this program.

8. The PPTF should consider whether to propose a universal fidelity bond in the amount of twice the average amount maintained in the lawyer's trust accounts the previous year. Such a bond would be intended to protect clients in the event of defalcation or embezzlement.

9. The bar should do a better job of publicizing what it does to protect the public from unscrupulous and unethical attorneys, which publicity could be used as a tool to encourage the public to utilize the bar's resources. The bar will pursue developing a "public protection" page on its website, which will enumerate the ways in which the bar fulfills its public

protection mission, with links to the relevant committees and entities.

10. The bar should work on increasing diversity in the profession. It is only when our profession is more reflective of the diversity in our society that we can be more responsive to the needs of all segments of our society. Similarly, diversity is a desirable and important goal within the bar structure itself, including within the office of bar counsel.

11. The bar should consider holding another Public Protection Conclave to evaluate progress made on these recommendations and to consider other ideas. The bar may also consider holding such conclaves on a regular basis, such as to coincide with the annual Disciplinary Conference.

I believe most if not all of these issues are critical to us and the general public's perception of our profession, especially in light of the most recent criminal acts of some of our colleagues. I encourage you to provide me your comments as well as any interest you may have in participating in any one or more of these projects.

President's Message, continued

Last month I also wrote about the new Modest Means Panel that will provide reduced rate legal services to individuals who fall between the cracks of Legal Aid and retained legal services. We are looking for ten attorneys to sign up for this program before we can begin to refer clients, so I would like to strongly encourage the membership to consider participating. (*The application is included as an insert in this month's newsletter.*)

Finally, we are considering, after nine years, raising the Bar Association dues to more closely match comparable Bar Associations. With the Judicial Investitures as well as other events, including the many programs that the Bar offers during the year, we need to seriously consider increasing the Association's revenue to adequately support all of the activities produced by the Association. I welcome your comments on this, as well as, the various other issues raised in this writing. Please feel free to contact me directly by email at wjarvis@pwcgov.org or by phone at 703-792-6050.

That's all I have for this month... go forth, keep the peace...obey all laws of the Commonwealth....

Circuit Court Developments, continued

Litigants and observers will be expected to rise any time the judge recesses or leaves the courtroom. These new protocols have been put in place on a trial basis and have proven to be very beneficial to the Sheriff's Office. Your adherence to these protocols is expected and appreciated.

On behalf of the Judges of the Circuit Court of Prince William County, I thank you for your cooperation and assistance as we meet the challenges of the future. Our jurisdiction continues to grow and change at an incredible pace and our success depends on the beneficial participation of all of us.

Legislative Forum and Reception— Panel Update and Call for Sponsors

On September 17, the Northern Virginia legal and medical communities will join together to host a Legislative Forum and Reception for the members of the Northern Virginia Legislative Delegation, and other candidates for political races impacting our respective members. The event will begin with a networking reception, followed by a forum where a panel of senior representatives of the Democratic and Republican Parties will offer insights to legislation to be presented during the 2009 Session of the Virginia General Assembly. **Those panel members are: Senator Ticer, (D), Senator Cuccinelli, (R), Delegate Shannon, (D), and Delegate Albo, (R). James S. Gilmore, III and Mark R. Warner, the candidates for the US Senate seat, are invited to attend and participate in the Forum. The forum will be moderated by Bill Myers of the Washington Examiner.** The event will be held at the Fairview Park Marriott, 3111 Fairview Park Drive, Falls Church, VA, beginning at 6:00 pm.

This partnership between legal and medical professionals across our area demonstrates our commitment to the continued success of our political process in the Commonwealth of Virginia. We are hoping you will attend this Legislative Forum, which is free to members of the sponsoring organizations* and invite you to consider sponsoring this event. Four levels of sponsorship are being offered: \$100-\$500, \$1000, \$1,500 and \$2,500. ***(There are significant costs associated with sponsoring an event of this type. Your sponsorship will help to ensure that funding remains available for programs like this in the future.)**

Enclosed is a flyer with the information necessary to RSVP for the Legislative Forum and to submit your sponsorship, should you so desire. If you would like to RSVP or discuss your sponsorship, please contact Sandra S. Marchenko with the Fairfax Bar Association at (703) 246-2735, or email her at smarchenko@fairfaxbar.org

August 21, 2008 PWC Bar Board Meeting Summary

Summary of minutes submitted by Janice B. Wiethop

- ◆ Update on Legislative Forum-Reception
- ◆ Announced Judge Millette's Appointment to the Supreme Court of Virginia and rescheduled September luncheon meeting to allow members of the bar to attend Millette's Swearing in, Investiture and Reception
- ◆ Discussed commissioning portrait of Judge Millette to be unveiled at 2009 Dinner Dance
- ◆ Approved membership application for Bradley Buster
- ◆ NABE asked Alissa Hudson to participate in planning of 2009 Small Bar Conference, Board tentatively approved her participation and attendance
- ◆ Efforts to resurrect the Digest of the Acts are continuing
- ◆ Modest Means panel is beginning to receive applications
- ◆ JDR Timesavers in progress, hope to unveil in October via CLE
- ◆ Discussed ways to enhance Bar's Mentoring program possibly working with VSB YLC
- ◆ IRS has been contacted with details concerning penalty for late filing. We are awaiting their reply.
- ◆ Vote on bylaws amendment concerning Judicial Evaluations to take place on October 7 at bar office, official notice to be sent shortly
- ◆ Discussed increasing membership dues. Last increase took place in 1999.
- ◆ Bench/Board meetings scheduled with the District Courts in September. Bar encouraged to submit items for discussion to Will Jarvis
- ◆ Discussed feedback on JDR Court Services Unit Liaison Pilot Program. Bar encouraged to contact Will Jarvis with feedback.
- ◆ Upcoming luncheon programs: September CLE, Will Jarvis; October CLE, Tracy Hudson; November Law Related Performing Arts Presentation; December, VSB Bar President, Manny Capsalis

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References and Vita on request - Visit at:

www.economic-analysis.com

Up Coming CLEs

Sponsored by Prince William County Bar

September 12, 2008, "Constitutional Issues in General District Court CLE", presented by Will Jarvis, during our regularly scheduled September luncheon meeting, at Mackey's American Pub. Lunch starts at 12:15, CLE starts at 12:30, 1 MCLE credit pending, *Registration Flyer appears on page 7.*

Sponsored by the Fairfax Bar Association, Contact Sandra Marchenko at smarchenko@fairfaxbar.org for additional information

September 10, 2008, "Family Law—Hot Topics CLE", 4:30-7:30 PM, Fairfax County Courthouse
3.0 MCLE Credits Approved

September 16, 2008, "Bankruptcy for Dummies CLE", 5:30-7:30 PM, Fairfax County Courthouse
2.0 MCLE Credits *Pending*

September 24, 2008, "Motions Conciliation CLE", 5:00-7:30 PM, Fairfax County Courthouse
2.5 MCLE (1.0 Ethics) Credits *Pending*

Sponsored by the Virginia Women Attorneys Association, Prince William Chapter, contact Faye Krans at fkrans@vfnlaw.com for additional information

September 11, 2008, "All You Need to Know to Stay Out of Trouble—Law Office Management and The Basics of Trust Accounting CLE", 8:30 to 10:30 am, KC's Restaurant, 2.0 MCLE (1.0 Ethics) Approved

Classified Ads

Office Space ready for immediate occupancy Great location in Manassas. Suite sizes starting @ 9' x 13" – 12' x 12'. Prices starting at \$375.00 – \$650.00. We have two elegant conference rooms seating 6-10 available for all tenants. First month rent free. Call Lisa for more information @ 703-257-8050.

Litigation/Personal Injury Paralegal Seeking Position: Contract Paralegal Support For Your Civil Litigation/Personal Injury Cases. Paralegal experienced in all phases of the personal injury process, (insurance defense and plaintiff's claims) from case intake/assessment through settlement/trial. For further information please contact F. Mong at 703-283-6973 or by e-mail at FMongParalegal@aol.com

Up Coming Fall Public Service— Public Relations Programming

Modest Means Panel: Applications are currently being accepted for the PWC Bar's new Modest Means Panel. Thank those who have been amongst the first to sign-up! We hope to have 10-15 members by September 23 and hope to launch this new public service on October 1. The Application is enclosed for your convenience.

Uncontested Divorce Project: A training CLE is rapidly developing to support the Uncontested Divorce Project, which will focus on a topic of interest to family law practitioners. Members of the Bar will be offered this CLE at no charge in exchange for taking 2 Uncontested Divorces cases on a *pro bono* basis through Legal Services of Northern Virginia.

"So You're 18": The Bar will be meeting with Ken Basset, Curriculum Superintendent for History and Social Sciences with Prince William County Public Schools, to discuss ways to comprehensively implement the "So You're 18" program in county high schools. Presentations could begin this fall so be on the lookout for the call for volunteers.

Character Counts! Essay Contest: The Bar is once again sponsoring this essay contest for middle school students. We will need volunteers in November to read essays and select winners. Dates for judging will be determined soon, but this typically takes place in November.

Senior Citizen Project: The Virginia State Bar is in the process of updating the "Senior Citizen Handbook" and the new books will be available for distribution by mid October.. Both area Senior Citizen Centers, Manassas and Woodbridge, have invited the Bar to visit their facilities and give brief presentations on topics of interest to older citizens, and distribute the new editions of the handbooks in November. Look for the call for volunteers as soon as the dates are known.

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The Prince William County Bar Association

Presents

**Constitutional Issues
In General District Court**

A Continuing Legal Education Seminar

Friday, September 12, 2008

Lunch starts at 12:15,

CLE runs from 12:45 to 1:45 PM

During our regularly scheduled September luncheon meeting

Mackey's American Pub

(Formerly Jake's Seafood Restaurant)

9412 Main Street

Manassas, VA 20110

New Date

Lunch Costs \$15.00 for members and \$20.00 for guests.

Fees include CLE materials and may not be waived.

Please RSVP to ensure we have enough food and CLE materials on hand.

Presented by:

Will Jarvis, Assistant Commonwealth's Attorney

Prince William County

MCLE approval is pending for 1.0 Credits for this presentation

Please use the form below to pre-register for the Constitutional Issues in GDC

9/12/08

ATTORNEY'S NAME: _____

FIRM NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____ EMAIL: _____

Please return this registration form, along with the appropriate fees, to the Prince William County Bar Association, P.O. Box 31, Manassas, VA 20108. If you are making a late decision to attend, you may fax your reservation form to the attention of Alissa Hudson at (703) 331-5683 by 5:00 PM 9-10-08. Of course, we always plan for a few walk-in registrants, (faxed reservations received after 5:00 PM on 9-10-08 will be considered walk-in registrations), but we can not guarantee the availability of materials. This form may be photocopied.

Upcoming Dates:

September 1, All three courts closed in observation of Labor Day

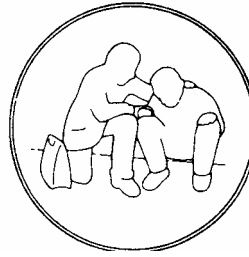
September 1, NO LIBRARY COMMITTEE MEETING, Next meeting, October 6, 12:00 noon in the PWC Public Law Library

September 12, 12:15 pm, PWC Bar Luncheon Meeting at Mackey's American Pub. Program: CLE presented by William E. Jarvis, Esq., titled Constitutional Issues in General District Court.

September 17, 6:00 pm, Fairview Park Marriott, Legislative Forum & Reception

September 22-23, Circuit Court Fall Judicial Conference, set no cases.

September 26, 4:00 pm, PWC Bar Board Meeting, Mackey's American Pub



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Friday, September 12, 2008 – 12:15 pm
PWC Bar General Membership
Luncheon Meeting
Program: CLE by William E. Jarvis, Esq.,
Constitutional Issues in General District Court
1.0 MCLE pending

Lunch prices \$15.00 for members and \$20.00 for guests, includes CLE handouts and may not be waived.



Hear Ye! Hear Ye!
P.O. Box 31
Manassas, VA 20108

Legislative Forum & Reception



Hosted by the Medical Society of Northern Virginia, Arlington County Medical Society, Fairfax Bar Association, Arlington County Bar Association, Alexandria Bar Association and Prince William County Bar Association

Wednesday, September 17, 2008

6:00 PM-7:30 PM—Reception

7:30 PM-8:30 PM—Forum

Fairview Park Marriott

3111 Fairview Park Drive, Falls Church, VA 22042

**Cost: FREE for Members of the MSNVA, Arlington County Medical Society, Arlington County Bar Association, Alexandria Bar Association, Fairfax Bar Association & Prince William County Bar Association;
\$50.00 Non-Members**

Sponsorship opportunities available—see back. Contact Sandra Marchenko at (703) 246-2735 or smarchenko@fairfaxbar.org.

SPEAKERS

Virginia House of Delegates

Delegate David B. Albo (R)

Delegate Stephen C. Shannon (D)

Senate of Virginia

Senator Kenneth T. Cuccinelli, II (R)

Senator Patricia S. Ticer (D)

Moderator

Bill Myers, Staff Writer

D.C. Examiner

**Gov. James S. Gilmore, III & Gov. Mark R. Warner have also been invited to speak.*

Legislative Forum & Reception Registration • September 17, 2008

Registration Type: Member of the MSNVA, ACMS, Alex Bar, ACBA, FBA or PWCBA Non-Member

Name: _____

Firm/Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone #: _____ Fax #: _____

E-mail: _____

Amount Enclosed \$: _____ Discover Mastercard Visa

Card Number: _____ Card Holder Name: _____

Exp. Date: _____ Signature: _____

CANCELLATION POLICY: All cancellations must be received in writing 48 hours prior to the event for a full refund.

Please Make Checks Payable and Return Form To: Fairfax Bar Association, 4110 Chain Bridge Road, Suite 215, Fairfax, VA 22030.
Phone: (703) 246-2735; Fax: (703) 273-1274; E-mail: smarchenko@fairfaxbar.org.

Register online at <http://www.fairfaxbar.org>



Legislative Forum & Reception Sponsorship Opportunities

\$2,500 Platinum Sponsor

- Ten (10) Complimentary Tickets;
- Company name in meeting announcements and promotional materials;
- Your generous sponsorship noted in the program introduction;
- Signage recognizing contribution at event;
- Acknowledgement on the Medical Society of Northern Virginia, Arlington County Medical Society, Alexandria Bar, Arlington County Bar and Fairfax Bar Association websites; and
- Listed as a Platinum Sponsor in the FBA, ACBA, Alexandria Bar, PWCBA and MSNVA publications the *FBA Journal*, *Arlington Bar Journal*, *OYEZ*, *Hear Ye! Hear Ye!* and *The Society*, with a distribution rate totaling 3,800+ members.

\$1,500 Gold Sponsor

- Five (5) Complimentary Tickets;
- Company name in meeting announcements and promotional materials;
- Signage recognizing contribution at event;
- Your generous sponsorship noted in the program introduction;
- Acknowledgement on the home Bar Association website and publication and the FBA website; and publication the *Journal* with a distribution rate of 2,000+ members.

\$1,000 Silver Sponsor

- Three (3) Complimentary Tickets;
- Company name in meeting announcements and promotional materials;
- Signage recognizing contribution at event; and
- Your generous sponsorship noted in the program introduction.

\$100 - \$500 Bronze Sponsor

- Company name in meeting announcements and promotional materials; and
- Signage recognizing contribution at event.

<u>Legislative Forum & Reception Sponsorship</u>			
Sponsor Level: Platinum Sponsor	<input type="checkbox"/>	Gold Sponsor	<input type="checkbox"/>
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Please Charge my: Discover <input type="checkbox"/>		MasterCard <input type="checkbox"/>	Visa <input type="checkbox"/>
Card Number: _____		Card Holder Name: _____	
Exp. Date: _____		Signature: _____	
SPONSORSHIP DEADLINE: SEPTEMBER 10, 2008			
Please Make Checks Payable and Return Form To: Fairfax Bar Association, 4110 Chain Bridge Road, Suite 215, Fairfax, VA 22030; Phone: (703) 246-2735; Fax: (703) 273-1274; E-mail: smarchenko@fairfaxbar.org.			



Prince William County Bar Association
MODEST MEANS PANEL
Application for 2008
(Effective dates: 10-1-08 through 2-6-09)

DUE SEPTEMBER 23, 2008

Attorney Name _____ Firm Name _____
Street Address (REQUIRED) _____
City, State, Zip _____
Office Telephone _____ Office Fax (REQUIRED) _____
Foreign Language(s) Spoken _____

Referral Categories: Please check which categories in which you would like to receive referrals. Legal Services of Northern Virginia or Potomac Legal Aid Society will provide client intake screening for the PWCBA Modest Means Panel, and will refer clients to the PWCBA MMP whose income falls between 187.5 % and 225% of the federal poverty guidelines. Practice areas of law are limited to the following, please check all that apply:

Wills/Estates Family Law Landlord Tenant Consumer Employment Other(Please Specify) _____

In applying for participation in the Prince William County Bar Association Modest Means Panel, (PWCBA MMP), I certify the following:

1. I am a regular member in good standing of the Prince William County Bar Association and of the Virginia State Bar, with a *bona fide* office for the private practice of law in the Thirty-First Judicial Circuit, and I have completed a minimum of one year of active practice. I understand that members of the PWCBA MMP will be grouped alphabetically and will receive referrals on a rotating basis.
2. I agree to abide by the Rules of the PWCBA MMP including:
 - A. Completion of the annual registration form by the deadline specified. New members may be added at any time, but their name is added to the end of the rotation.
 - B. Acceptance of referrals made to me in the areas I have indicated, excluding clients where there exists a conflict of interest, and assurance that I will promptly meet with a client referred to me through the MMP either in person, or via telephone conference, for up to 30 minutes, at no charge to the client. I will receive notice of client referrals via facsimile from the MMP. The MMP will be responsible for collecting the \$35.00 referral fee prior to making the referral. The client will be responsible for contacting the lawyer to make the appointment. The lawyer assures the MMP that they or a staff member will be available to schedule client meetings.
 - C. Participating attorneys shall not be required to accept a case, however, if a case is accepted, the case shall be handled on the following fee and deposit terms: Participating attorneys shall charge MMP clients a rate not greater than \$75.00 per hour, plus court costs, for services provided beyond the initial consultation. The attorney may require the payment of a deposit not to exceed \$750.00 as a condition of employment. The attorney may require additional deposits, not to exceed \$750.00 each, upon depletion of the initial or any subsequent deposit. All deposits shall be treated in accordance with the trust account regulations of the Virginia State Bar. Participating attorneys shall memorialize the terms of their engagement by a written retainer agreement. A sample agreement is available from the PWC Bar.
 - C. Maintenance of professional errors and omissions insurance in an amount not less than \$100,000.00/\$300,000.00 as long as I am a member of the PWCBA MMP. I further agree to indemnify and hold harmless the Prince William County Bar Association and its members from any claim or liability that might arise as a result of my acts or omissions regarding any client referred to me through the PWCBA MMP. Enclosed is a copy of the declarations page of my insurance policy which shows the amount of coverage, the effective date of the policy and names me as an insured.
 - D. Assurance that I am competent and experienced in each of the categories I have selected for receiving referrals through the PWCBA MMP; and that I will not represent or advise any client in contravention of the Virginia Code of Professional Responsibility (including Canons & Disciplinary Rules.)

APPLICATION CONTINUES ON THE BACK

3. I understand that I may be removed from the PWCBA MMP if I do not comply with any of the stated provisions. The Executive Board of the PWCBA provides oversight of the PWCBA MMP. If a member is removed from the PWCBA MMP, they will be notified in writing of such action by the President of the Bar.

Date

Signature

**PLEASE COMPLETE AND ENCLOSE THIS FORM
ALONG WITH YOUR INSURANCE POLICY DECLARATIONS PAGE.**

ELIGIBILITY CONFIRMED PWCBA VSB
INSURANCE FACE SHEET INCLUDED



ALPS is your Virginia State Bar endorsed professional liability insurer.

▶ LET US SAVE YOU TIME.

RECEIVE A SNAPSHOT OF YOUR COVERAGE AND PRICING BY COMPLETING AND FAXING BACK THE FORM ON THE BACK OF THIS PAGE.

▶ COMPETITIVE RATES, STABILITY AND LONG-TERM COMMITMENT FOR OVER 20 YEARS

SUPERIOR POLICY FEATURES AVAILABLE:

- **Defense Costs Paid in Addition to the Limits of Liability**
- Input on selection of mutually acceptable **defense representation**
- **No "Hammer Clause"** regarding the appropriateness of a settlement
- **First Dollar Defense:** Avoid paying deductible for defense costs if no loss payment is made
- **Directors and Officers Coverage** while serving select tax-exempt organizations
- **Extended Reporting Endorsement** available (free for solo attorneys upon certain conditions outlined in the policy)
- **Innocent-Insured Coverage** for members of firm who did not commit the error
- **Full Prior Acts Coverage** available for qualifying firms
- Same defense to **non-lawyers, who refer** business to our insured firm
- Enhanced policy **coverage available for services to family members**
- **Deductible:** pay no more than two in a policy year
- **Reduced Deductible** for claims resolved through formal mediation
- **Supplementary Payments:** Defendant's Reimbursement Coverage and Grievance Defense
- **Claims/Incident Reporting** is available 24 hours per day, 365 days per year

IN ADDITION ALPS COMMITMENT INCLUDES:

- Support for programs that benefit your profession, your practice and your local community
- Direct access to sales underwriting and claims specialists
- Industry-leading education and risk management programs
- Premium financing

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▶ RECEIVE A SNAPSHOT OF YOUR PROFESSIONAL LIABILITY INSURANCE COVERAGE AND PRICING BY COMPLETING THE FORM BELOW.



INDICATION FOR LAWYERS' PROFESSIONAL LIABILITY INSURANCE

FAX COMPLETED FORM TO: (406) 728-7416

Contact Information

Firm Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Email: _____
 Website: _____

Insurance History

Current Carrier: _____
 Expiration Date: ____ / ____ / ____
 Limits: _____ / _____
 Deductible: _____
 Retroactive Date: _____
 Annual Premium: _____

General Information

Firm Established Date: _____ Are engagement letters used? Yes No
 No. of Paralegals: _____ Is a conflict of interest system used? Yes No
 No. of Clerical: _____ Do you use a computer docket? Yes No

Name of Attorney

(list additional attorneys on a separate page)

Firm Start Date

3 CLE Credits This Year?

Last 4 S.S. #

_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

- | | | |
|-------------------------------------|--------------------------------------|------------------------------------|
| _____ % Admiralty/Maritime | _____ % Entertainment/Sports | _____ % Oil/Gas |
| _____ % Anti-trust/Trade Reg. | _____ % Environmental | _____ % Patents |
| _____ % Arbitration/Mediation | _____ % Estate/Probate/Wills/Trusts | _____ % Copyright/Trademark |
| _____ % Bankruptcy | _____ % ERISA/Employee Relations | _____ % Public Utilities |
| _____ % Civil Litigation-Plaintiffs | _____ % Financial Institutions | _____ % Real Estate |
| _____ % Civil Litigation-Defendants | _____ % Gaming/Casino/Representation | _____ % Securities Exempt/Bonds |
| _____ % Collection/Repossession | _____ % Government | _____ % Securities Reg'd Offerings |
| _____ % Corporation /Business | _____ % Immigration | _____ % Social Security |
| _____ % Mergers and Acquisitions | _____ % International Law | _____ % Taxation |
| _____ % Criminal | _____ % Labor Law | _____ % Workers Compensation |
| _____ % Domestic Relations | _____ % Natural Resources | _____ % Other - (Describe) |
- Total (Should Equal 100%) 0 _____**

Claim Information

During the last 5 years have any Professional Liability claims been made against the firm or any of its members? Yes No If yes, please provide details to include expenses and indemnity paid, description of allegation.

Has any attorney ever been refused admission to practice, disbarred, suspended or formally reprimanded? Yes No If yes, please provide details.

Important Note

Completion of this Premium Indication Worksheet and any resulting indication of premium released by the company does not obligate ALPS to bind coverage, and/or issue an insurance policy. The right to decline to quote after risk assessment is retained by ALPS.

Name of Insurance Contact: _____ Date: ____ / ____ / ____

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FAX TO: (804) 282-9139

Receive a premium indication in 3 to 4 days.

For more information call (800) 367-2577 or e-mail jwalrath@alpsnet.com