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Inserts

◆ GDC Docket Schedule,
anticipated implementation,
March 2004

◆ Bankruptcy CLE
registration flyer

◆ 2004 Dinner Dance
registration flyer

Hear Ye! Hear Ye!

News from the Prince William County Bar Association

Volume VIII Issue XII

January 2004

Presidents Message

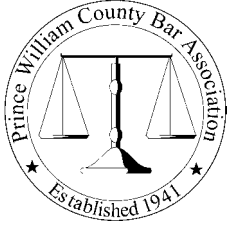
By Gail Prentiss

Happy New Year! The New Year is a time of reflection and renewal - a time to look back over the past year with gratitude for our many blessing, to assess where we are and where we want to go, and to look forward to the new year with anticipation for the opportunity for growth that the annual fresh start traditionally represents. Twelve months have now passed since I had the pleasure of writing my first President's message to all of you. That first column was written with a specific goal in mind: to continue the outstanding level of service that the PWCBA has traditionally provided to the community; while simultaneously increasing the focus on providing more benefits and resources to our own members to help them increase their efficiency, productivity and time management. What an exciting year 2003 has been because so many of our members contributed toward making that goal a reality.

On the community outreach side, the Bar undertook a record number of projects this year which significantly contributed to the common good of our community. Three programs, the Beat the Odds Banquet; 'So You're 18' brochures and presentations; and the 'Character Counts' Essay Contest reflected the PWCBA's continuing commitment to, and investment in, our youth. The Beat the Odds Banquet was a particularly heartwarming program because of its unique positive focus on children who have come to the attention of the juvenile justice system. The program rewarded positive behavior and personal responsibility by awarding scholarships, vocational grants and other awards to several at-risk youth who were beating the odds by rising above various adverse circumstances. After this year's program, one guest judge wrote his colleagues statewide to promote similar efforts in other jurisdictions. The PWCBA also won a certificate of achievement for the program from the VSB. Additionally, many of our members volunteered their time to make "So You're 18" presentations to high-school seniors county-wide about the rights and responsibilities and legal implications of becoming an adult. The 'Character Counts' Essay contest similarly invested in our middle school students by promoting the 6 pillars of character: Trustworthiness, Responsibility, Respect, Fairness, Caring and Citizenship. Over 450 essays were received from 9 area schools, which required the volunteer efforts of numerous judges and attorneys to read and evaluate. Other community programs, such the Candidates Forum; the Uncontested Divorce Project and the "You and Your Court Appointed Attorney" Brochure were more adult-oriented. For example, the Candidates Forum increased community awareness of current political issues by involving all 12 candidates in contested races in a moderated panel discussion. The Uncontested Divorce Project provided much-needed *pro-bono* services to the community and the Court Appointed Attorney brochure provided helpful information to defendants.

On the benefits of membership side, many new initiatives were undertaken. Perhaps the most ambitious project was the creation of Timesavers manuals for the Circuit and General District Courts. These manuals, which were distributed at the December general meeting as a gift to our members, were designed to be a useful practice and procedures resource to

Continued, page 5



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**2003
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Daniel J. Morissette
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(703) 369-1987

Craig D. Johnston
Bar Council Rep. 2001-04
(703) 368-9196

Prince William Circuit Court

Law Clerks for the 2004-05 term are as follows:

Judge William D. Hamblen	Timothy a. Rice-Boston University
Judge Herman A. Whisenant, Jr	Petula C. Metzler-Catholic University
Judge Richard B. Potter	Ann T. Nguyen-Roger Williams University
Judge LeRoy F. Millette, Jr.	Brittany J. Veith-American University
Judge Rossie D. Alston, Jr.	Bobbi J. Alexis-Washington & Lee

Prince William County General District Court

From Peter W. Steketee, Chief Judge

In an effort to minimize the waiting time which is experienced in General District Court while one waits for his or her case to be tried, we have restructured our dockets. A copy of the restructuring is included as an insert in this newsletter. Implementation will not occur until the courthouse addition construction has finished, which is anticipated to occur in March of 2004.

Prince William County Juvenile and Domestic Relations District Court

POLICY STATEMENT

Spanish Language Interpreter Appointment and Reimbursement

Appointment of Spanish Language Interpreters:

- (1) The court will appoint certified interpreters. Certified interpreters are those persons that have passed the voluntary certification process established by the Judicial Council of Virginia, or persons who hold another type of certification.
- (2) A rotation list of Spanish language interpreters will be prepared for use by the court.
- (3) Approved interpreters will be scheduled for a calendar month.
- (4) In the event an interpreter resigns or is not able to fulfill the services of an interpreter, the Clerk of Court shall designate a substitute interpreter.
- (5) When the judge appoints an interpreter for a case, the court clerk will select the interpreter in accordance with the rotation list. The court clerk will notify the interpreter by telephone and will provide the court date and time; case name (who the interpreting services will be provided for i.e. defendant/witness); charge/code section; docket number; and the courtroom number. It is important that the interpreter document the information to assist him/her in the preparation of the compensation forms.
- (6) The interpreter will be responsible for obtaining a substitute interpreter when they will not be available to fulfill the appointment. The substitute interpreter must be one who is on the rotation list, or waiting to be placed on the rotation list. The interpreter is responsible for notifying the court in writing at least 24 hours prior to the court date, the name of the substitute interpreter and name of cases to which the interpreter is appointed. The Clerk's Office will make available the name and telephone number of any new interpreter to each interpreter currently on the rotation list for purposes of contacting as a substitute.

(7) If a case is continued by the court, the monthly rotation list shall dictate which interpreter will be appointed to handle the continued case.

Guidelines for Reimbursing Spanish Language Interpreters:

(1) Certified Interpreters: Hourly Rate - \$60.00, two-hour minimum per day. Once the two-hour minimum is met compensation is based on actual hours worked.

(2) No travel time, or mileage will be reimbursed.

(3) Interpreters are required to sign-in at the Clerk's Office when arriving to court. Upon sign-in the receptionist will provide the interpreter with a list of the case names and courtroom assignments for the workday.

(4) Interpreters should be available to work during the entire period for which the court will be billed even after completion of the original case(s) if they are still within the billing period.

(5) In addition to in-court proceedings, interpreter services may include attorney/client interviews, probation officer/client interviews scheduled during the day at the courthouse, counter assistance in the clerk's office, or requests for assistance by any office of the court.

(6) If interpreting service is provided outside normal business hours, it should be pre-approved by an authorized court official.

(7) When the court is paying for the interpreter's services, the court will contact interpreters to schedule court appearances. Interpreters are not to accept requests for interpretation services from attorneys unless the attorney has made prior arrangements with the court to retain the interpreter.

(8) Interpreters are required to complete two forms for processing of payments: FORM DC-40 – LIST OF ALLOWANCES ; and FORM DC-44 INTERPRETER SERVICES LOG AND CERTIFICATION. These forms are to be submitted to the judge at the conclusion of each case.

(9) Interpreters are required to sign-out with the receptionist in the Clerk's Office when leaving the court. When the interpreter has A.M. and P.M. appointments the same work day, the interpreter is required to sign in and out for A.M. and P.M.

(10) The Internal Revenue requires all vendors who are paid by the court system to have a valid form W-9 on file with the Supreme Court of Virginia. The form is available in the Clerk's Office. A new form W-9 should be submitted when there is a change of address.

Effective December 5, 2003

James B. Robeson, Chief Judge

Treasurer's report

By Bob Coleman

Just a reminder that 2004 Dues Notices will be mailed the first week in January. Prompt payment of dues ensures continued funding for vital Bar Association projects and endeavors! Thank you in advance for your cooperation and payment!

2003

Standing Committee Chairs

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Catherine S. Croft
CLE
(703) 335-9390

Kathleen Latham Farrell
Community Outreach
(703) 335-9390

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D. Alden (Dan) Newland
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Angela Lemmon Horan
Legislative Affairs
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Helen E. Marmol
Library
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Kristina Keech Spitler
Membership & Mentoring
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Amy Ashworth
Nominations
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Rusty von Keller
Pro bono
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D. Scott Bailey
Professionalism
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Wendy A. Alexander
Public Relations
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Office Hours Prince William County Bar Association, Inc.

9:00 AM to 12:00 Noon
Monday through Friday
Afternoons by Appointment
Telephone (703) 393-2306
Fax (703) 331-5683

The PWCBA Office is located on the lower level of the Judicial Center in the Circuit Court Archives. Alissa N. Hudson, the Executive Director, is generally available at the Judicial Center on Friday mornings. At other times, you may contact her by telephone as noted.

Guidelines for Submissions to Hear Ye! Hear Ye!

Submissions can be faxed to the attention of Alissa N. Hudson, Executive Director, Prince William County Bar Association at (703) 331-5683, or may be mailed to her c/o Prince William County Bar Association, Inc., P.O. Box 31, Manassas, VA 20108. All submissions are due by 5:00 PM on the 10th of the month preceding publication. Be sure to include a contact name and phone number with all submittals in case there are questions.

“**Letters to the Editor**” may be submitted for publication by members in good standing of the PWC Bar, and must not exceed 500 words in length. “Letters” may be edited for clarity or space conformity. All submissions must have a contact name and phone number, and will include the author’s name in the newsletter.

For inquiries regarding classified or display advertising, contact the PWCBA office at (703) 393-2306, and request a copy of the most recent rate card.

This newsletter is printed by Battlefield Kwik Kopy

Notice from J&DR Clerk's Office J & DR Clerk's Office

By Frances Hedrick

Use of Language Interpreters--J&DR District Court will continue to use Language Service Associates to provide foreign language interpreter services via telephone conferencing for arraignment hearings and other short matters the judge deems to be appropriate.

Please note the (court's) policy (see above) states interpreters are not to accept requests for interpretation services from attorneys unless the attorney has made prior arrangements with the court. The attorney may contact the Clerk's Office to obtain approval by an authorized court official.

When the new addition of the J&DR District Court is completed, the court anticipates making available to attorneys a conference telephone for access to Language Service Associates for attorney/client interviews. This service would only be available to an attorney that represents a party who has a case pending before the J&DR District Court and the attorney has not had an opportunity to arrange for foreign language interpreting services.

Retirement--Melba Anderson, who has worked for the J&DR District Court for 27 years, will be retiring February 1, 2004. Attorneys interested in attending a retirement party for Melba should contact Frances Hedrick or Joan Hughes. The retirement party will be held on January 23rd, 2004.

Fees for Photocopying--**The Prince William County Juvenile and Domestic Relations District Court clerks office will now be charging for copies pursuant to VA Code § 14.1-125 based on the following schedule:**

First 2 pages \$1.00 Each Page

Each additional page \$0.50

§14.1-125.....The clerk of any district court may charge a fee for making a copy of any paper of record to go out of his office which is not otherwise specifically provided for. The amount of this fee is to be set in the discretion of the clerk but shall not exceed one dollar for the first two pages and fifty cents for each page thereafter.

Loudoun County General District Court

By Judges Cannon and Worcester

Effective January 1, 2004, in all DWI cases the Court will require as an additional condition of probation that the Defendant attend one Victim Impact Panel under the supervision of the Community Corrections Program, (CCP).

The Victim Impact Panel will consist of up to 5 people who will be victims of a DWI injury, or family member of a deceased victim of a DWI-related fatality, and a police officer who has handled a DWI fatality case. The panels will meet in an evening four (4) times a year, and a Spanish translator will be present. Also, the panels will be a required component of the A.S.A.P. alcohol education program, so probationers will be eligible to drive to the panel on their restricted driving license. All attendees will be required to submit a reflective letter to CCP within seven (7) days of attendance of a panel to express an understanding of the information presented.

Failure to comply with the panel requirements could result in the issuance of a Capias or a Rule to Show Cause why the suspended sentence should not be revoked.

The first panel is planned for March, 2004.

PWCBA November Board Meeting Summary

By Angela Lemmon Horan

The bar will be providing members with the option of using an electronic payment system called Paypal for purchasing tickets to the 2004 Beat the Odds banquet. This method of payment will be accessible through the Bar's web site under the PWCBF heading.

The GDC has provided docket changes, scheduled for implementation in March of 2004, for inclusion in the GDC Time Savers manual. Both the GDC and Circuit court Time Savers manuals will be available for distribution at the December general meeting. *(See insert in this newsletter.)*

Judge Whisenant has announced his retirement, necessitating appropriate action by the Bar's Judicial Screening committee. *(See committee report in this newsletter.)*

The bar dinner dance will be held on February 21, 2004, *(including portrait unveilings for Judges Hoss and Gallagher.)*

The Character Count! Award ceremony was held on November 24 at the McCoart Government complex.

The following PWCBA membership applications were approved: Erin Moore, Melanie Corbin Rice, and Joseph Caturano.

President's Message Continued

increase efficiency in working with the respective Courts and Clerk's offices. The brochures are the culmination of year-long efforts by the members of the Timesavers committees, with the kind assistance of judges and court staff. If you have not yet received your manuals, they will be available at the courthouse on December 17th in conjunction with the judicial balloting. In furtherance of its goal to provide members with more practical information and resources, speakers with expertise in a variety of relevant subjects were invited to present luncheon programs. Subjects ranged from law office technology, computer forensics, and law firm auditing to legislative changes, legal updates, procedural changes, avoiding bar complaints and group benefits. Combining the luncheon program with CLE credit wherever possible, effectively resulted in several free CLEs. Finally, the membership and mentoring committee took on a particularly active role in providing meaningful support to newer members of our Bar.

Looking back, I am extremely proud of all of the Bar's accomplishments this year. The foregoing projects and achievements reflect the concerted efforts of many far to numerous to name. One person, however, deserves special recognition and that is our executive director Alissa Hudson. The volume and quality of projects would simply be impossible without her sustained efforts on behalf of this Association. Looking forward, I am excited about the unveiling of the portraits of Judges Hoss and Gallagher at the upcoming dinner/dance and about working with Scott Bailey's administration in the coming year. It has been an extremely rewarding experience to lead this organization and to work with each and every one of you, and I thank you all for the opportunity to have done so. Best wishes for a very happy New Year.

Law Library

By Robert Davis

Regarding the discarding of print materials, the law librarian will post titles to be removed from the collection between now and April 2004. Many titles will not be removed until after the move which allows the librarian to evaluate space and budget constraints on the relocated collection. **You will be responsible for boxing and removing/taking any print materials you choose.** There will be no charge for discarded materials. However, donations/gifts to the PWC Law Library will be accepted should you offer them.

2003-2004 PWCBA Section Liaisons to the VSB

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Thomas D. Duling
Business Law
(703) 690-6800

Daniel J. Morissette
Criminal Law
(703) 369-1987

Paul F. Nichols
Family Law
(703) 690-7800

Ronald A. Robinson
General Practice
(703) 392-8283

Jack A. Robbins, Jr.
Litigation
(703) 369-7500

Robert B. Dickerson
Local Government
(703) 792-6620

Bryan H. Guidash
Real Property
(703) 680-4664

D. Alden Newland
Trusts & Estates
(703) 330-0000

Diane P. Lewis
Young Lawyers
(703) 369-4738

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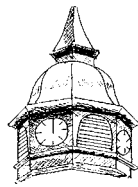
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PWCBF November and December Meeting Summaries

By Tracy C. Hudson

November--The Foundation's annual report has been filed with the State Corporation Commission.

A \$20,000.00 CD has been purchased with Foundation funds.

Judge Steketee has taken Judge Sievers' position on the Foundation board.

A separate fundraising letter will be sent to all PWCBA members in mid-December, rather than be included with the PWCBA annual membership dues renewal notices, to give donors the option of contributing funds in 2003 or 2004.

The Foundation increased the funding for the 2003 Character Counts essay contest to \$600.00 and has received a grant application for the 2004 Character Counts essay contest in time to solicit funds from the Virginia Law Foundation in support of the project.

The Foundation has paid three Phoenix Awards and one scholarship award to 2003 BTO honorees. There was considerable discussion about the demographic make up of the BTO honorees thus far. (Of twelve recipients, only one has been female.) Sensitivity to this issue is required, and the Foundation will explore ways to broaden the applicant pool, within the guidelines of the national BTO program.

There are a number of individuals interested in serving on the Foundation in anticipation of upcoming vacancies.

The Foundation is proceeding with the development and installation of a web page that will be established on the Bar Association's web site.

December--Elections were held with the following results:

Directors:

Kathleen Farrell to replace Tracy Hudson--3 year term 04-07
Sharon Pandak to replace Betty Sandler--3 year term 04-07
Jan Roltsch-Anoll to renew for an additional 3 year term 04-07

Officers:

President--Jan Roltsch-Anoll to continue for one additional year
Secretary--Angela Lemmon Horan
Treasurer--Craig Johnston to continue for one additional year

A letter of intent was sent to the VLF for \$1000.00 for the 2004 Character Counts program. The Foundation approved the PWCBA's grant application for \$1000.00 for the 2004 Character Counts program. The Foundation approved the PWCBA's grant application for \$24,000.00 for the 2004 BTO program to cover scholarships, awards and administrative costs, subject to further review.

The Foundation web site will be up in 30 days.

Economist

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800-257-8626

References and vita on request.
VISA/MC

www.economic-analysis.com

Community Outreach

By Kathleen Latham Farrell

If you missed Vpstart Crow's production of Charles Dickens Christmas classic, "*A Christmas Carol*", you missed a prime opportunity to get into the holiday spirit through a top-rate theatrical performance. Vpstart Crow is a local professional theatre company that generously donated fifty tickets to their December 6th production of "*A Christmas Carol*" to the PWC Bar Foundation. One hundred percent of the proceeds from the sale of these tickets were donated to the PWC Bar Foundation for the benefit of our 2004 *Beat The Odds*® program. On behalf of the Prince William County Bar Association, The Prince William County Bar Foundation, and those in the community these funds are targeted to serve, we applaud the thoughtfulness and generosity of Vpstart Crow. We are fortunate to have a professional theatre production company in our local community and I would encourage you to consider seeing one of their upcoming productions.

The following thank you letter was received from the Greater Manassas Character Counts! Coalition:

Dear PWC Bar Association:

On behalf of the "Greater Manassas CHARACTER COUNTS! Leadership Committee", I would like to extend our appreciation and thanks for sponsoring the 2003 CHARACTER COUNTS! Essay Contest for Middle Schools, It was a pleasure to once again work with the Bar and Ms. Claire Keena to coordinate the specifics. Please pass along our gratitude to all those who were judges for the event and were involved in reading the essays and picking a winner. The winners were most pleased with : the \$100 bill, medals, tote bags and gift certificates. We also appreciate the help at the ceremony.

The winning essays and posters were displayed the first week (following the awards ceremony), at the PWC McCoart complex, the second week at Manassas City Hall, third week at the PWC Courthouse, and then on to the winning schools.

Once again, thank you for your involvement with the youth of our community. Your time and efforts were truly appreciated with spreading the word about the six pillars of character for National CHARACTER COUNTS! Week, 2003.

Sincerely,

Sharon B. Race

4-H Youth Education Program Coordinator



Essay Contest Winners pictured left to right: Lindsay Otten--Trustworthiness, Valerie Black--Respect, Johanna Waggy--Responsibility, Mauricio Marces--Fairness, Elena Morris--Caring, and Carly Croft--Citizenship.

-7-

Inclement Weather Policy

In the event of inclement weather, the PWCBA has formulated a policy for informing the membership, in as timely a fashion as possible, about court closings for Prince William County. As soon as the decision to close all three courts is made, (by the Chief Judge of the Circuit Court discussing conditions with Clerk of Court, Dave Mabie, and others), Dave will notify Alissa Hudson, (along with the myriad of others he notifies.) Alissa will then update the voice mail message at the PWC Bar office, (703) 393-2306, to reflect court closings for the day. If there is no update, courts are open. Alissa Hudson will also update the web site called www.cancellations.com for the Prince William County Bar Association. Simply log on to the web site, type in 20110 for the zip code when prompted, and information about court closings will be posted under the PWCBA heading. Accessing the PWCBA office or www.cancellations.com will hopefully provide the membership with an access line that is not subject to an inflow of calls from other county employees or from the general public.

If you can not get through to the bar office, or do not have access to the internet, you can call (703) 792-4636 (PWC-INFO) for information regarding court closings. The recorded message you will hear is updated once information regarding closings is communicated from Dave Mabie to the public services authorities and then to the PWC-INFO administrator.

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2004 Bar Dinner Dance

By Donna McIntosh

MARK YOUR CALENDARS FOR FEBRUARY 21, 2004!

I hope that you will all be able to join us on February 21, 2004 for the Bar's Annual Dinner Dance. This year's event will be held at the beautiful Hyatt Regency Hotel at Reston Town Center. In addition to recognizing the Bar's finest professionals with the Court Appointed attorney awards, Guardian Ad Litem Award, Pro bono Attorney of the Year Award, and the prestigious Sinclair Professionalism Award, the Bar will take this time to extend a special recognition of retired Judges Hoss and Gallagher as we unveil their portraits on the night of the Bar dinner dance. Of course, we'll have live music with the band *Express*, and the Bar Foundation's Silent Auction as well.

For those of you who haven't been to Reston Town Center, you'll want to make this a weekend event. The Hyatt is offering the Bar a special room rate of \$99.00 for those who want to stay the night. To take advantage of this special offer, contact the hotel directly at (703) 709-1234 and request the **PWC Bar Association Dinner Dance Room Block**. The rooms will be held until February 14, 2004, so make your reservations early. *(See flyer in this newsletter.)*

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<http://www.senseient.com>

Principals: Sharon D. Nelson, Esq. and John W. Simek -
EnCE, CNE, MCSE, MCP+I, NT Certified Independent
Professional and Certified Internetwork Professional,
Member - High Technology Crime Investigation Association

Upcoming CLEs

Sponsored by the Prince William County Bar Association

January 23, 2004, "Bankruptcy Overview", by Raymond R. Pring, Jr., Esq., 2:00 to 4:00 p.m., PWC Circuit Courtroom #4, 2.0 MCLE pending. (See registration flyer in this newsletter.)

Sponsored by the Fairfax Bar Association

January 12, 2004, "Neighborhood Outreach Training for Volunteer Lawyers", 4:00 p.m., Fairfax Government Center, Free in exchange for two interviewing sessions, call Arlene at (703) 246-3779 for more information.

Judicial Screening Committee Report

By Dan Newland

The results of the December 17, 2003 judicial balloting are as follows:

Circuit Court

Endorsed Candidate: Lon E. Farris
First Alternate: Mary Grace O'Brien
Second Alternate: Craig D. Johnston

General District Court

Endorsed Candidate: Craig D. Johnston
First Alternate: D. Scott Bailey
Second Alternate: William C. Boyce, Jr.

Juvenile and Domestic Relations Court

Endorsed Candidate: E. Allen Newcomb
First Alternate: George Michael DePolo
Second Alternate: D. Scott Bailey

Legislative Affairs Information

By Angela Lemmon Horan

The following contact information for our Prince William, Manassas, and Manassas Park delegation is provided as a courtesy. The 2004 Session of the Virginia General Assembly will run from January 12-March 12, 2004.

28th District - R

The Honorable John H. Chichester
Virginia State Senate
P.O. Box 904
Fredericksburg, VA 22404
(B) (540) 373-5600
(H) (540) 373-4131
FAX (540) 373-5624
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29th District- D

The Honorable Charles J. Colgan
Virginia State Senate
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36th District - D

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Richmond (804) 698-7536
L.A. - Kate Morosoff
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Email: district36@sov.state.va.us

39th District- R

The Hon. James K. O'Brien (Jay)
Virginia State Senate
7903 Clifton Hunt Court
Clifton, VA 20124
(O) (703) 750-0936
FAX (703) 750-1183
Richmond: (804) 698-7539
L.A. - Margaret Sacks
(L.A. cell) (540) 379-8512
Email: district39@sov.state.va.us

13th District - R

The Honorable Robert G. Marshall
Virginia House of Delegates
P.O. Box 421
Manassas, Virginia 20108-0421
(B/H)(703) 368-6306
FAX (703) 361-5416
Richmond: (804) 698-1013
L.A. - Claire Gardner
(Home/Office) (703) 583-1112
*FAX (703) 583-1112
Email: bob.marshall@trincomm.org
del_Marshall@house.state.va.us
*faxes should be sent to L.A.

Report of the Nominating Committee

By Amy M. Ashworth

The following individuals are running for bar leadership positions:

President-Elect Nominees:	Tracy Hudson Casey Stevens
Secretary Nominee:	Michael Phipps
Treasurer Nominee:	Robert Coleman
Board of Directors Nominee:	Barbara Stough
Judicial Screening Committee Nominee:	Curt Nichols
Bar Council Representative Nominees:	Angela Horan John Whittington

Elections will be held at the January 9, 2004 meeting of the bar association. Please make special note of the change in date for the January meeting.

Those candidates running in contested elections were given the opportunity to provide a written message to the membership, addressing why they would like to serve. Those messages follow:

Tracy C. Hudson, Candidate for President-Elect

I have been privileged to practice law in Prince William County for twenty-one years – five years on the east end of the County and sixteen years on the west end. During this time I have served the PWC Bar in a variety of positions, including five years on the Board of Directors, ten years on the Judicial Screening Committee and shorter terms on the Judicial Evaluation Committee, Legislative Affairs Committee and Pro Bono Committee. I was also fortunate to be one of the founding members of the PWC Bar Foundation which I have served as a Director for three years and Secretary for the last two years. Our Association is poised to become the preeminent legal organization in the Northern Virginia region. The growth of our Association brings with it both professional opportunities for our members and responsibilities to our community. If selected to serve as your President-Elect I hope to continue our traditions of professionalism and collegiality and to advance our goal of enhancing respect for our profession through service to the community.

Thank you for your consideration.

Casey R. Stevens, Candidate for President-Elect

I am interested in serving as President of our bar association so that I might make a larger contribution to our bar and its members. I have served as chairman of the Criminal Law

Casey Stevens, Continued

Committee since its inception, chairman of the entertainment committee, member of the judicial selection committee, member of the Author Sinclair award committee, and member of the time savers committee.

I have also assisted in the preparation and presentation of several CLE seminars to include the annual Driving Under the Influence, CLE, the annual Nuts and Bolts in the General District Courts CLE, and Lawyers and the Press CLE. I served as an Assistant Commonwealth's Attorney from 1989 to 1994 and have since been in the private practice of law.

I hope to see the bar increase its responsiveness and service to our members while maintaining the same level of commitment to our community.

Angela Lemmon Horan, Candidate for Bar Council

I have placed my name in nomination for 31st Circuit representative to the State Bar Council, because I can effectively represent Prince William lawyers, with our variety of practices, perspectives, and concerns. I want to participate in Bar Council's work to enhance professionalism among us and to improve the operation of the justice system and access to that system for the disadvantaged. In making those efforts, Bar Council should also be held to a standard of fiscal responsibility in applying Bar dues. I've enjoyed a sophisticated and varied practice here in the County for many years, serving as both trial and in-house counsel to the County and its agencies. Further, I've been involved in the Prince William County Bar Association, as an officer and director, for some time, so I am familiar with its objectives and concerns. I would, if elected, actively seek input, formal and informal, from the leadership and membership of the County Bar on issues before Bar Council.

John D. Whittington, Candidate for Bar Council

I am forty-eight (48) years old and I have been a member of the Prince William County Bar Association since 1981. The primary focus of my practice is personal injury law helping plaintiffs. I am currently involved in projects for our Bar to establish a Conciliation Program for the Juvenile and Domestic Relations District Court, as well as establish a Neutral Case Evaluation Program for our Circuit Court. I am a Master in the George Mason Inns of Court. I have previously served on the Disciplinary Committee for our district and was Chair of that Committee during the last year of my tenure. I currently Chair our District's Fee Dispute Committee. As well, I recently joined the faculty of the Virginia State Bar Professionalism Course.

The Bar Council position requires quite a bit of time, as well as travel throughout the state, however, the nature of my practice at this time in my career allows me to dedicate the time needed to properly represent our District as Bar Council.

I would appreciate the Bar's consideration.

Book Club Notes

By Nancy Croteau

There are four of us lawyers meeting every six weeks or so to discuss a book. This month we talked about *Middlesex*, a 2003 Booker Prize winner about the semi-comic adventures of a Greek American hermaphrodite in Detroit. Since none of us knew anything about hermaphrodites or Greeks in Detroit for that matter, the discussion was lively.

For January, we're reading *The God of Small Things* by Arundhati Roy, an Indian writer whose primary language is English, and who is arguably the smartest woman on the planet. It is rare to find an author who writes gorgeous fiction and understands history. Ernest Hemingway and Ernest Gaines are two, and perhaps Virginia Woolf is a third. Ms. Roy writes with the breadth of these authors in her short novel of life, art, and history.

Come join us, even if you haven't read the book.

January 14, 2004

3:45 P.M.

Courthouse Law Library

PWC Bar Standing Committees

The Bylaws of the PWC Bar provide for the establishment of standing committees through which the actual work of the Bar is conducted. The Executive Board is providing a summary of the duties of the standing committees for your convenience. Please consider where you would like to serve and contact Scott Bailey, or any member of the board to volunteer. For most committees, chairs and members are appointed by the President or Executive board. Members to the Judicial Selection Committee are elected by the membership for staggered five year terms, and the Chairman of the Judicial Evaluation Committee is elected by the membership for a five year term.

Budget & Audit

The Budget and Audit Committee of the Prince William County Bar Association was formed to provide oversight of the financial and accounting transactions undertaken by the Association each year. The committee is charged with the responsibility of performing an annual review of all of the account statements, check ledgers and cancelled checks for the Association's various accounts to ensure that the financial records kept and produced by the Association's Treasurer are in order and in balance. The committee issues a report of this annual review to the Association's President by the end of the first calendar quarter of each year of the statements and transactions for the previous calendar year. The committee is also responsible for formulating a formal budget under which the Association operates.

Community Outreach

The Community Outreach Committee(COC) was created to develop, organize and implement law-related community service projects to heighten community awareness of the legal system and promote respect for the legal profession. The COC works closely with the Prince William County Bar Foundation to gain funding to implement significant projects that the PWCBA would not be able to otherwise financially undertake.

Continuing Legal Education

The Prince William County Bar Association has met the requirements, as set forth by the MCLE board of the Virginia State Bar, to be an accredited CLE sponsor. The CLE chairman is the official contact within the Bar for the MCLE board and the PWC Sheriff's Office and works to develop and present new CLEs of interest to the membership, which showcase local legal talent, and feature guest speakers as appropriate.

Criminal Law

The criminal law committee, as the name implies, deals with issues related to criminal law. It is one of the newest standing committees and has already been very involved in the development of the court appointed attorney public education brochure. Look for more information at to future projects in the coming months.

Entertainment

The Entertainment Committee of the Bar is responsible for coordinating all the Bar's social functions. The biggest event the committee presents each year is the Bar's Annual Dinner Dance. This event provides a wonderful opportunity for the members of the Bar and the Bench to meet out of the courtroom setting and enjoy an evening socializing with their colleagues. The committee is also responsible for planning and implementing the receptions that typically follow ceremonies such as judicial investitures, retirements, and portrait unveilings. Other activities that the committee has in the past coordinated include summer picnics, a family camping trip and trips to Camden Yards to see the Orioles.

Family Law

The Family Law Committee serves to facilitate the exchange of information between committee members and other members of the Bar who are family law practitioners. It also as serves as a conduit for information between family lawyers and the Bench, specifically with respect to policies, procedures and legislative initiatives which affect family law. It is also the duty of the Committee to promote and facilitate educational opportunities for family law practitioners including, but not limited to, the presentation of continuing legal education seminars.

Judicial Evaluation

The duty of the Judicial Evaluation Committee is to organize, monitor and improve the annual evaluation of the Judges of the Circuit, General District and Juvenile and Domestic Relations Courts of the 31st Judicial Circuit of Virginia as outlined in the Bylaws of the Association.

Judicial Screening

The duties of the Judicial Screening Committee are 1) to solicit nominations from Association members for Judgeships when an opening exists or is anticipated; 2) to interview and review the qualifications of those individuals seeking the position and rank the candidates as “qualified” or “not qualified”; 3) to notify the membership of the Association of the “qualified” candidates and provide information regarding them; and 4) to administer the nomination and voting process as outlined in the Bylaws of the Association, which will result in the designation of an endorsed candidate, a first alternate and a second alternate. The results of this process will be forwarded to the members of the General Assembly delegation and other appropriate persons as outlined in the Bylaws of the Association. The other proceedings of the Committee are confidential.

Legislative Affairs

The Legislative Affairs committee periodically reviews legislation filed that could affect the legal profession in general, and in Prince William County in particular. The committee will inform the membership as needed of issues of potential interest so they may contact their representatives on an individual basis should they so chose.

Library

The Library Committee works with the Librarian and the Court to maintain a working Library that is available to both Court personnel and the public, particularly attorneys. Support for the Library comes primarily from an assessed fee out of which the Library budget is paid, with the excess going into an escrow fund for a hoped for new library in the future. Within these financial parameters and regulatory limits, it is also the task of the Library Committee to use innovative thinking and approaches to both improve the Library and enlarge the escrow fund for the new Library. The Library Committee currently meets quarterly at the Courthouse and at such other times as may be necessary.

Membership and Mentoring

The Membership and Mentoring Committee of the Prince William County Bar Association developed and implemented the Mentor Program in 2002 in response to the growth in size and diversity of our Bar. The Mentor Program aims to (i) preserve and promote the customs, courtesies, professionalism

and personal relationships our Bar has enjoyed over the years; (ii) preserve these practices in order to deliver more efficient and less costly legal services to our clients, while making the practice of law more pleasant and satisfying for Bar members; (iii) instill in Bar members, regardless of age or experience, an appreciation and sensitivity to ethical practices and considerations that are essential to the practice of law; (iv) provide new attorneys ready access to ideas and wisdom about marketing, networking, career advancement, professional etiquette or other matters, which do not substantively concern the practice of law; and (v) create a support network and foster a sense of belonging such that new Bar members will feel they are part of an association that is willing to provide assistance and guidance during the early years of their law practice in our community.

Nominating

The Nominating committee coordinates the nomination of and election of the Officers, Directors, Judicial Screening Committee Members and the Chairman of the Judicial Evaluation Committee. The process usually begins in early Fall with annual elections held during the January general meeting. In addition, the committee coordinates the election for any vacancies created during a term in office.

Pro Bono

The most recent new project of the *Pro Bono* Committee has been the Uncontested Divorce Project. Using the Fairfax Bar Association project as a guide, the committee has developed a procedure for the handling of divorces for indigent clients. Potential clients are screened through the local office of Legal Services of Northern Virginia (LSNV). Form uncontested divorce checklists, retainer agreements, sample letters and pleadings have been created. The Family Law Committee has recently conducted the second of what is hoped will be an annual training seminar, designed to provide free CLE credits to attorneys who agree to accept two uncontested divorce cases in support of the project, on a *pro bono* basis, in a twelve month period. *Pro Bono* Commissioners in Chancery will also be used.

Another new project of the Pro Bono Committee is the “Reporting for Recognition” project, which encourages attorneys to report the hours they spend on pro bono legal work.

A long running *Pro Bono* Committee project is in support of Acts Turning Points, whereby attorneys provide free legal services to victims of domestic violence seeking temporary restraining orders. Turning Points provides the screening and contacts the attorneys to arrange representation.

A separate *Pro Bono* Committee project is the program given at the BARN transitional housing shelter whereby residents are provided “life skills” legal seminars on a routine basis.

Professionalism

Ideally, the professionalism committee deals with areas of ethics and collegial relations among bar members. Annually or biannually a “Nuts and Bolts” seminar is scheduled for newer members, dealing with basic procedure on the three levels of court. The committee has recently been engaged in the drafting of a brochure for distribution through the Clerk’s offices of all three Courts dealing with court appointed counsel and client relations. The committee is also responsible for convening the sub-committee that organizes the presentation of the Bar’s Arthur Sinclair Professionalism award, when a recipient is deemed worthy, and is typically involved in the development of ethics CLEs.

Public Relations

The Public Relations Committee’s primary focus is to improve the public image of the bench and bar in the Prince William County area. The Committee currently works with the bar, the media, the schools, and with other organizations to more effectively communicate to the public the good works of the association.

PWCBA Member Resources

Circuit Court Time Savers and General District Court Time Savers Manuals were available for pick-up at the December luncheon meeting and at the Judicial balloting. If you did not get your copies then, please look for them in the mail by the end of December.

The 2003 Membership Directories are printing at this writing. Please look for them to be delivered to you in the mail by the end of December.

Your bar works hard for you!

31st District - R

The Honorable L. Scott Lingamfelter
Virginia House of Delegates
5420 Lomax Way
Woodbridge, VA 22193
(B) (703) 580-1294
(H) (703) 580-8899
FAX (703) 590-7090
Richmond: (804) 698-1031
L.A. – Tim Johnson
del_Lingamfelter@house.state.va.us

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The Honorable Harry J. Parrish
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del_Mcquigg@house.state.va.us

52nd District-R

The Honorable Jeff M. Frederick
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(H)
FAX
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L.A. – Matt Robbins
del_Frederick@house.state.va.us

PWCBA Welcomes Newest Members

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Compton & Duling, L.C.
14914 Jefferson Davis Highway
Woodbridge, VA 22191
(703) 690-6800

Melanie Corbin Rice
Nichols, Bergere, Zauzig & Sandler, P.C.
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Woodbridge, VA 22192
(703) 690-7800

Joseph M. Caturano, Jr.
Koonz, McKenney, Johnson, DePaolis & Lightfoot
10300 Eaton Place
Suite 200
Fairfax, VA 22030

Michele Rydell
Edwards & Rydell
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Manassas, VA 20110
(703) 365-8722

Cheryl Walton
County Attorney's Office
1 County Complex Court
Prince William, VA 22191
(703) 792-6620

Thomas G. Underwood
P.O. Box 109
Manassas, VA 20108
(703) 368-3166

Thomas O. Murphy
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Manassas, VA 20110
(703) 361-6116

Garth R. Porter
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(703) 499-9005

Stephen G. Julias
Curran & Whittington, P.C.
4311 Ridgewood Center Drive
Woodbridge, VA 23221
(703) 590-6056

Megan V. Maso
Curran & Whittington, P.C.
4311 Ridgewood Center Drive
Woodbridge, VA 23221
(703) 590-6941

Change of Address

Ronald A. Robinson, Esq.
9300 Forest Point Circle
Suite 165
Manassas, VA 20110
(703) 392-8283



**ANNOUNCING
THE PRINCE WILLIAM COUNTY BAR
ASSOCIATION'S JANUARY LUNCHEON
MEETNG. FRIDAY, JANUARY 9, 2004,
AT 12:30 P.M. AT
JAKE'S SEAFOOD RESTAURANT.**

Program: Bar Leadership Elections

Please RSVP by calling Cathie Beck at Gail's office,
(703) 369-4738, or the Bar office, (703) 393-2306
by 5:00 p.m., Wednesday, January 7, 2004.



Upcoming Dates:

January 1 & 2, all three courts closed for New Year's Day.

January 9, 12:30 p.m., general Luncheon meeting at Jake's Seafood Restaurant, program: Bar leadership elections. This is one week later due to Court closings on January 2.

January 9, 2003, nominations for the Arthur W. Sinclair Professionalism Award are due, this is an extended deadline.

January 12, deadline for submittals for February *Hear Ye! Hear Ye!*

January 16, all three courts closed for Lee Jackson Day.

January 19, all three courts closed for Martin Luther King Day.

January 23, Bankruptcy CLE, 2:00 to 4:00, PWC Circuit Courtroom #4. See flyer this newsletter.

January 23, 4:00 p.m., at Jake's, Criminal Law committee meeting.

January 27th, 12:30 p.m., Family Law committee meeting, Allen Newcomb's office

January 29, deadline for silent auction donations for the PWCBF silent auction to be held at the February 21, dinner dance.

January 30, 4:00 p.m., Jake's, PWCBA board meeting.



Lawyers
Helping
Lawyers

Assistance for lawyers with substance abuse problems

Confidentiality assured.

703/548-0765 or 800/838-8358

Remember to RSVP for the Friday, January 9th
General Luncheon Meeting.

Program: PWCBA leadership elections.

Call Cathie Beck at Gail's office at

(703) 369-4738 or the bar office at (703) 393-2306 by
5:00 p.m., Wednesday, January 7th, to RSVP.

Lunch prices are \$7.00 per member and \$13.00 per guest

Please note the change in date for this meeting.



Hear Ye! Hear Ye!

P.O. Box 31

Manassas, VA 20108

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A Publication of the Prince William County Bar Association

The Prince William County Bar Association, Inc.
Presents

Bankruptcy Overview
Ten Things You Should Know (and Do)
When Bankruptcy Strikes

A Continuing Legal Education Seminar

January 23, 2004
2:00 to 4:00 p.m.
Circuit Courtroom #4
PWC Judicial Center
9311 Lee Avenue
Manassas, VA 20110

Advanced Registration:
\$35.00 PWCBA Members
\$45.00 Non-members
Walk in Registration:
\$45.00 PWCBA Members
\$55.00 Non-members

Presented by:
Raymond R. Pring, Jr., Esq.
With Vanderpool, Frostick and Nishanian, P.C.

Topics to include: Overview of various bankruptcy "Chapters"; Property of the Estate; The Automatic Stay; Executory Contract and Leases; Liens and Secured Claims; Claims Treatment in bankruptcy; Selection criteria for different bankruptcy chapters; Preferences, Fraudulent Conveyances and other avoidance matters; Discharge and Dischargeability; Steps to take as a creditor when bankruptcy occurs.

MCLE approval is pending for 2.0 Credits for this presentation

Please use the form below to pre-register for the Bankruptcy CLE

1-23-04

ATTORNEY'S NAME: _____

WILL YOU VOLUNTEER TO STAFF THE REGISTRATION DESK IN EXCHANGE FOR FREE CLE CREDIT? YES _____ Cathy Croft at (703) 335-9390 For Details.

FIRM: _____

ADDRESS: _____ Phone # _____

Please return this registration form to Alissa N. Hudson, Executive Director, Prince William County Bar Association, Inc., P.O. Box 31, Manassas, VA 20108 with your check made payable to the Prince William County Bar Association. If you are making a late decision to attend, you may fax your reservation form to (703) 331-5683 by 5:00 PM 1/22/04 and bring payment to the seminar. Of course, we always plan for a few walk-in registrants, (any reservations received after 5:00 PM on 1/22/04 will be considered walk-in), but cannot guarantee the availability of materials, and there will be a \$10.00 surcharge. This form may be photocopied.



The Prince William County Bar Association
Cordially Invites You to Attend our

2004
Dinner Dance

Saturday, February 21, 2003

Hyatt Regency at Reston Town Center
1800 Presidents Street • Reston

Reception at 6:30 pm • Dinner at 7:30 pm
\$75 per person • \$750 for table of 10
Black Tie Optional

Featuring the Unveiling of the Portraits of
The Honorable Frank A. Hoss, retired and The Honorable Joseph A. Gallagher, retired
In commemoration of their years of distinguished service to our bench and bar

Join us for an evening that includes a seated dinner, dancing to the music of "Express" and a great time for all! The **Arthur W. Sinclair Professionalism Award** will be presented, as well as the **Court Appointed Attorney of the Year Awards** and the **Pro-Bono Attorney of the Year Award**. In addition, the **Prince William County Bar Foundation** will host its third annual **Silent Auction**.

The Hyatt is offering a special room rate for attendees of the dinner dance. Room reservations may be made by calling the hotel directly at (703) 709-1234 and requesting the PWC Bar Association Dinner Dance room block.

For further information, contact Donna M. McIntosh at (703) 361-0776.

See reverse side for sponsorship opportunities.

Please make reservations for:

Name _____ Number Attending _____

Firm _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

E-Mail _____ My check for \$_____ is enclosed

Mail To: Donna M. McIntosh
Smith, Hudson & Carluzzo, P.C.
9403 Grant Avenue, Manassas, Virginia 20110

**DEADLINE FOR RESERVATIONS
FEBRUARY 14, 2004**

**General District Court Docket Changes
Anticipated Effective Date, March 2004**

	Courtroom 5	Courtroom 4	Courtroom 3	Courtroom 1
MONDAY	9:00 City of Manassas traffic docket. 10:30 City of Manassas criminal docket. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Returns	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Returns	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Returns	8:30 out of jail arraignments 9:30 video arraignments (Ct. Rm. 2) 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Returns

TUESDAY	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Civil Trials	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Civil Trials	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Civil Trials	8:30 out of jail arraignments 9:30 video arraignments (Ct. Rm. 2) 11:00 Civil returns 12:30 Lunch 1:30 Call of the civil trial docket
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WEDNESDAY	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Sm. Cls.' Trials	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Sm. Cls.' trials	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Sm. Cls.' trials	Same as Tues. except small claims days: No civil cases other than Sm. Cls.' cases will be docketed on Sm. Cls.' day 11:00 Call 15 Sm. Cls.' cases and refer to mediation 12:00 Call 15 Sm. Cls.' cases and refer to mediation 12:30 Lunch 1:30 Small claims' trials
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	Courtroom 5	Courtroom 4	Courtroom 3	Courtroom 1
THURSDAY	9:00 City of Manassas traffic docket. 10:30 City of Manassas criminal docket. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Civil Trials	9:00 Co. Off.'s cases 10:30 Sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule other than Troopers. <u>No Troopers' cases are to be set on Thursdays</u> 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Civil Trials	Manassas Park 1 st and 3 rd Thursday. Haymarket 1 st Thursday. Dumfries, Quantico, and Occ. 2 nd and 4 th Thursdays. 9:00 traffic 10:30 criminal 11:30 Prelim. Hr.s	8:30 out of jail arraignments 9:30 video arraignments (Ct. Rm. 2) 11:00 Civil returns 12:30 Lunch 1:30 Call of the civil trial docket

FRIDAY	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch	9:00 Co. Off.'s cases 10:30 Trooper's, sheriff's, game wardens, campus police cases, and any other entity not otherwise listed on this schedule. 11:30 Prelim. Hr.'s 12:30 Lunch 1:30 Help with Unlawful Detainer trials	8:30 Out of jail arraignments 9:30 Video arraignments (Ct. Rm. 2) 11:00 Without counsel Unlawful Detainers 12:30 Lunch 1:30 with counsel Unlawful Detainers
New schedule starts when new courtroom is finished.				